# TABLE OF CONTENTS

	Page(s)
Independent Auditor's Report	1-2
Consolidated Statements of Financial Position	3
Consolidated Statements of Activities	4-5
Consolidated Statements of Cash Flows	6
Consolidated Statement of Functional Expenses	7-8
Notes to the Consolidated Financial Statements	9-17

## RUSSELL, BRIER & CO. LLP

#### CERTIFIED PUBLIC ACCOUNTANTS

TEN POST OFFICE SQUARE • 6TH FLOOR
BOSTON, MA 02109
TELEPHONE (617) 523-7094 • FACSIMILE (617) 523-5967
TOLL FREE (877) 969-1040
WWW.RUSSELLBRIER.COM

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Bread of Life, Inc. Malden, Massachusetts

We have audited the accompanying consolidated financial statements of the Bread of Life, Inc. (a Massachusetts non-profit corporation), which comprise the consolidated statements of financial position as of December 31, 2015 and 2014, and the related consolidated statements of activities, cash flows, and functional expenses for the years then ended, and the related notes to the consolidated financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and presentation of these consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

To the Board of Directors Bread of Life, Inc. Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the consolidated financial statements referred to above presented fairly, in all material respects, the consolidated financial position of Bread of Life, Inc. as of December 31, 2015 and 2014, and the consolidated changes in its net assets, cash flows, and functional expenses for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Russell, Brite; G CCP
Certified Public Accountants
Boston, Massachusetts

October 27, 2016

# BREAD OF LIFE, INC. CONSOLIDATED STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2015 AND 2014

### **ASSETS**

	2015		2014	
Current Assets				
Cash and cash equivalents	\$	253,483	\$	217,643
Accounts receivable - government grants		39,401		24,176
Pledges receivable-current, net		39,632		40,244
Prepaid Insurance		3,504		8,428
Prepaid Expense		924	<u></u>	_
Total current assets		336,944	,	290,491
Fixed Assets				
Building		750,000		-
Equipment		5,020		5,020
Vehicles		71,834		66,908
Total fixed assets		826,854		71,928
Less: accumulated depreciation		(79,469)		(54,938)
Net fixed assets		747,385		16,990
Other Assets				
Pledges receivable, noncurrent, net		7,400		24,288
Investment in LLC		*		11,500
Total other assets		7,400		35,788
Total assets	\$	1,091,729	\$	343,269
LIABILITIES AND NET AS	SETS			
Current Liabilities				
Payables and accrued expenses	\$	6,079	\$	1,778
Non-Current Liabilities				
Mortgage Notes	,	750,000		-
Tri-CAP Note		100,000		-
Total non-current liabilities		850,000		
Net Assets				
Net assets - unrestricted		(8,742)		105,634
Net assets - restricted		244,392		235,857
Total net assets		235,650		341,491
Total liabilities and net assets	\$	1,091,729	\$	343,269

See accompanying notes to the financial statements.

# BREAD OF LIFE, INC. CONSOLIDATED STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

				2015				
			Те	emporarily			•	
	Uı	nrestricted	F	Restricted		Total		2014
Support and Revenue								
Public Support								
Government grants	\$	35,052	\$	-	\$	35,052	\$	39,375
Foundation and private grants Fundraising events, gifts, & contributions		179,268 178,617		8,535		187,803 178,617		158,137 220,999
Total public support		392,937		8,535		401,472		418,511
Other Revenue								
Interest Income		125		-		125		150
Other Revenue		1,207		-		1,207		879
Donated space, goods & services		259,781		-		259,781		259,344
Net assets released from restrictions		_		-		, <u>.</u>		-
Total other revenue	.,	261,113	***************************************	*		261,113	*********	260,373
Total support and revenue		654,050		8,535		662,585		678,884
Functional expenses Program services								
Meals program - purchased		174,110		_		174,110		130,954
Meals program - donated		182,918		-		182,918		115,107
Motel expenses-purchased		-		-		_		5,770
Food pantry - purchased		169,898		-		169,898		154,879
Food pantry - donated		70,263		-		70,263		143,635
Total program services		597,189		-		597,189		550,345
Supporting services								
Administrative - purchased		33,403		-		33,403		31,539
Administrative - donated		6,600		-		6,600		600
Fundraising - purchased Total supporting services		$\frac{22,776}{62,779}$				22,776 62,779		53,839 85,978
Total functional expenses		659,968				659,968		636,323
Total functional expenses		039,900		_	·····	037,700		030,323
Excess of liabilities over assets acquired		108,458		_	********	108,458		4-b
Change in net assets		(114,376)		8,535		(105,841)		42,561
Net assets, beginning of year		105,634		235,857		341,491		298,930
Net assets, end of year	\$	(8,742)	\$	244,392	\$	235,650	\$	341,491

See accompanying notes to the financial statements.

# BREAD OF LIFE, INC. STATEMENTS OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2014

	2014			
	Temporarily			
	Unrestricted	Restricted	Total	
Support and Revenue				
Public Support				
Government grants	\$ 39,375	\$ -	\$ 39,375	
Foundation and private grants Fundraising events, gifts, & contributions	96,687 220,999	61,450	158,137 220,999	
Total public support	357,061	61,450	418,511	
Other Revenue				
Interest Income	150	<u></u>	150	
Other Revenue	879	-	879	
Donated space, goods & services	259,344	-	259,344	
Net Assets Released from Restrictions	<u>-</u> _			
Total other revenue	260,373		260,373	
Total support and revenue	617,434	61,450	678,884	
Functional expenses				
Program services				
Meals program - purchased	130,954	-	130,954	
Meals program - donated	115,107	-	115,107	
Motel expenses - purchased	5,770	-	5,770	
Food pantry - purchased	154,879	-	154,879	
Food pantry - donated	143,635		143,635	
Total program services	550,345	-	550,345	
Supporting services				
Administrative - purchased	31,539	-	31,539	
Administrative - donated	600	-	600 52.820	
Fundraising - purchased	53,839		53,839 85,978	
Total supporting services	85,978	_		
Total functional expenses	636,323	_	636,323	
Change in net assets	(18,889)	61,450	42,561	
Net assets, beginning of year	124,523	174,407	298,930	
Net assets, end of year	\$ 105,634	\$ 235,857	\$ 341,491	

# BREAD OF LIFE, INC. CONSOLIDATED STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

		2015		2014	
Cash flows from operating activities:					
Change in net assets	\$	(105,841)	\$	42,561	
Adjustments to reconcile change in net assets to net					
cash provided (used) by operating activities:					
Depreciation		24,531		4,534	
(Increase) in accounts receivable		(15,225)		21,823	
Decrease in pledges receivable		17,500		29,750	
Decrease in prepaid expenses		4,000		(97)	
Increase in accts payable & accrued expenses		4,301		(7,682)	
Net cash provided by operating activities		(70,734)		90,889	
Cash flows from investing activities:					
Purchase of property, plant and equipment		(743,426)		(164)	
Net cash provided by investing activities	<u></u>	(743,426)	***************************************	(164)	
Cash flows from financing activities					
Increase in notes payable		850,000		***	
Net cash provided by financing activities		850,000		<u>-</u>	
Net increase in cash		35,840		90,725	
Cash, beginning of year		217,643		126,918	
Cash, end of year	\$	253,483	\$	217,643	

# BREAD OF LIFE, INC. CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2015

2015 Program Administrative Fundraising Expense Expenses Expenses Total 2014 Total Salaries and wages 8,586 127,817 8,586 144,989 \$ 137,685 Payroll taxes 10,648 715 715 12,078 11,683 Employee benefits 1,999 1,999 29,756 33,754 34,017 Accounting services 5,290 355 6,000 355 5,500 Client food and personal items 25,703 1,726 1,726 29,155 38,534 Depreciation 24,531 24,531 4,534 Marketing 882 59 59 1,000 476 Fees and licenses 3,023 941 121 4,085 2,469 Insurance 13,362 898 898 9,772 15,158 Office and program supplies 6,280 422 422 7,124 7,978 Other professional fees 21,342 1,434 1,434 24,210 26,276 Postage and delivery 3,666 246 246 4,158 2,774 Printing and copying 4,509 303 303 5,115 1,040 Repairs and maintenance 325 Rental Space 24,187 30,233 3.023 3.023 36,129 Occupancy 8,723 9,895 19,863 586 586 Telephone 4,113 276 276 4,665 4,271 Utilities 12,638 849 849 14.336 15,121 Van expenses 5,176 348 348 5,872 4,058 Interest Expense 0 9,807 9,807 Miscellaneous 830 12,363 830 14,023 14,476 Subtotal 344,008 22,776 33,403 400,187 376,981 Donated goods and services Volunteer services 6,000 6,000 6,000 Client food and personal items 219,901 219,901 219,464 Space/facility usage and parking 33,880 33,880 33,878

33,403

22,776

259,781

659,968

259,342

636,323

259,781

603,789

Subtotal

Total functional expenses

# BREAD OF LIFE, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2014

2014 Program Administrative **Fundraising** Expense Expenses Expenses Total Salaries and wages \$ \$ 10,520 \$ 137,685 114,880 12,285 \$ Payroll taxes 9,748 893 1.042 11,683 Employee benefits 28,383 2.599 3,035 34,017 491 Accounting services 4,589 420 5,500 Client food and personal items 38,534 38,534 Depreciation 4,534 4,534 Marketing 398 36 42 476 Fees and licenses 988 2,469 1,481 Liability insurance 872 9,772 8,153 747 Office and program supplies 4,290 2,329 1,359 7,978 Other professional fees 11,036 1,576 13,664 26,276 Postage and delivery 1,387 1,387 2,774 Printing and copying 416 624 1,040 Repairs and maintenance 325 325 Rental space 28,903 3,613 3,613 36,129 Occupancy 15,589 2,137 2,137 19,863 Telephone 2,990 854 427 4,271 Utilities 3,024 1,512 15,121 10,585 Van expenses 4,058 4,058 Miscellaneous 3,127 11,349 14,476 Subtotal 31,539 291,603 53,839 376,981 Donated goods and services Volunteer services 6,000 6,000 Client food and personal items 219,464 219,464 Space/facility usage and parking 33,278 600 33,878 Subtotal 258,742 600 259,342

32,139

53,839

636,323

550,345

Total functional expenses

#### Note 1 - Operations and Not-for-Profit Status

Bread of Life, Inc. is a local volunteer organization composed of 37 partners that include churches, synagogues, high schools, businesses, and public service groups from the communities such as Everett, Malden, Medford, Melrose, Reading, Stoneham and Wakefield. Bread of Life, Inc. collaborates with local agencies to help low-income people obtain housing, shelter, furniture, counseling, food and healthcare. In 2015 over 1,030,000 meals were distributed to those in need and in 2014 over 1,030,781 meals were distributed through Bread of Life, Inc.'s food programs. In addition, free healthcare clinics and referrals were offered by medical personnel from the Sharewood Project.

Bread of Life, Inc. (the "Organization") was incorporated in 1992 under the provisions of Massachusetts General Laws Chapter 180 and qualifies as a tax-exempt, not-for-profit corporation under Section 501c(3) of the Internal Revenue Code. Bread of Life, Inc. has been classified as an organization which is not a private foundation under Section 509(a); accordingly, contributions made to this Organization qualify for the maximum charitable deduction for federal income tax purposes.

### Note 2 - Summary of Significant Accounting Policies

#### - Basis of Accounting

The Organization prepares its financial statements in accordance with accounting principles generally accepted in the United States of America.

#### Basis of Presentation

The Organization follows FASB Accounting Standards Codification ASC No. 958 (ASC No. 958), "Financial Statements of Not-for-Profit Organizations". Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to three classes of net assets (unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets) based upon the existence or absence of donor imposed restrictions. At year end, there were no permanently restricted net assets.

These financial statements have been prepared to focus on the Organization as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions.

### Note 2 - Summary of Significant Accounting Policies (continued)

#### - Consolidated Financial Statements

The consolidated financial statements include the accounts of the Organization and its wholly owned subsidiary, 54 Eastern Ave Malden LLC.

#### Cash and Cash Equivalents

Statements of cash flows are designed to show the change in cash and cash equivalents during the year. Cash equivalents are defined as short-term (maturity of three months or less), highly liquid investments that are both readily convertible to cash and are so near maturity that fluctuations in interest rates lead to insignificant risk of changes in investment value. The Organization did not hold any cash equivalents as of December 31, 2015 and 2014.

#### - Accounts Receivable

Accounts receivable - government grants represent amounts which are due from cost reimbursement grants administered by local government agencies. Management considers these amounts to be fully collectible. Therefore, there is no provision for uncollectible accounts receivable.

#### Contributions

The Organization follows FASB ASC No. 958 requires that contributions be recorded as receivables and revenues and requires the Organization to distinguish between contributions received for each net asset category in accordance with donors' imposed restrictions. Contributions may include gifts of cash, collection items, or promises to give.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Conditional promises to give are not recognized until they become unconditional, that is, at the time when the condition on which they depend are substantially met. Contributions of assets other than cash are reported at their estimated fair value. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risk involved.

## Note 2 - Summary of Significant Accounting Policies (continued)

### - Contributions (continued)

Amortization of discounts are recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions. An allowance for uncollectible contributions receivable is provided based upon management's judgment of potential defaults. The determination includes such factors as prior collection history, type of contribution, and nature of fund raising activity. Intentions to give, which are not legally enforceable, are not recorded until actually received.

Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction, until the restriction expires, at which time temporarily restricted net assets are reclassified to unrestricted net assets. The Organization has elected to report restricted contributions whose restrictions are met in the same reporting period as unrestricted support.

### - Property and Equipment

The Organization records property and equipment at cost at the date of acquisition. The Financial Accounting Standards Board (FASB) of the AICPA requires recognition of depreciation for long-lived assets for financial statements of not-for-profit organizations. Depreciation expense was \$24,531 and \$4,534 for the years ended December 31, 2015 and 2014 respectively. Depreciation is based on the straight-line method over the estimated useful lives of the assets as follows:

	Years
Building	39
Equipment	5
Vehicles	5

#### Compensated Absences

Employees of the Organization are entitled to paid vacations, paid sick days off, depending on job classification, length of service, and other factors. It is impractical to estimate the amount of compensation for future absences, and accordingly, no liability has been recorded in the accompanying statements. The Organization's policy is to recognize the costs of compensated absences when actually paid to employees.

### Note 2 - Summary of Significant Accounting Policies (continued)

#### - Income Tax

The Organization is a not-for-profit corporation as described in Section 501c(3) of the Internal Revenue code and is generally exempt from Federal income taxes under Section 501(a). Management believes the tax exempt status will be maintained in the future.

#### - Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Reclassifications

Certain amounts in the prior year financial statements have been re-classed for comparative purposes to conform to the presentation in the current year financial statements.

#### - Functional Expenses

In accordance with generally accepted accounting principles, the Organization allocates its expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program and support service are allocated directly according to their natural expense classification.

#### Note 3 - Leases

The Organization occupies approximately 3,400 square feet of space for administrative and food pantry purposes in Malden, Massachusetts. For the years ended December 31, 2015 and 2014, rent paid was \$30,233 and \$36,129 respectively.

#### Note 4 - Restrictions on Net Assets

Temporarily restricted net assets are restricted to:

Building Fund (Capital Campaign) \$ 244,392

#### Note 5 - Net Assets Released from Restrictions

There are no temporarily restricted net assets released from restrictions for 2015.

### Note 6 - Pledges Receivable

Pledges receivable represent unconditional promises to give over a period of time. Pledges expected to be collected after December 31, 2015 are recorded at a net present value based on U.S. Treasury securities yields with maturity dates similar to the collection period.

The following is a schedule of pledges receivable at December 31, 2015:

Year of Collection	A	Amount		
2016	\$	39,200		
2017		3,800		
2018		2,800		
2019		800		
Gross pledges		46,600		
Less:				
Allowance for uncollectible		(2,568)		
Net pledges	\$	44,032		

### Note 7 - In-Kind Donations

ASC No. 958 requires the fair value of donated services to be recognized in the financial statements which either create or enhance a non-financial asset or require specialized skills which would need to be purchased if not donated.

The Organization had in-kind contributions of the following:

	 2015	2014		
Rent	\$ 23,800	\$	23,800	
Parking	10,080		10,080	
Pantry/Meals	171,642		177,425	
Professional Services	6,000		-	
Restaurant meals	30,240		30,240	
Program supplies	5,519		5,297	
Clothing	12,500		12,500	
	\$ 259,781	\$	259,342	

### Note 8 - SIMPLE- IRA Retirement Savings Plan

The Organization maintains a SIMPLE-IRA retirement plan for eligible employees. The Organization makes a matching contribution to the account of each eligible employee who is employed at the company at year end up to 3% of the employee's salary earned during the year. Expenses related to the plan for 2015 and 2014 were \$3,722 and \$3,614 respectively.

### Note 9 - Volunteer Services

A total of 23,156 and 23,314 volunteer hours for 2015 and 2014 respectively, are not included in these financial statements as they do not meet the criteria for recognition.

### Note 10 - Acquisition of 54 Eastern Ave Malden LLC

On August 14, 2013 the Organization and Tri-City Community Action Program, Inc. (Tri-CAP) created a limited liability company to purchase a building at 54 Eastern Avenue in Malden, Massachusetts with a purchase price of \$750,000. The limited liability company formed was 54 Eastern Ave Malden, LLC (the "LLC"). The Organization's inital interest in the jointly created LLC was 46.7% of the LLC.

On April 23, 2015 Tri-CAP filed for chapter 11 bankruptcy in the US Bankruptcy court for the District of Massachusetts. On August 27, 2015 the Organization and Tri-CAP entered into an agreement in which Tri-CAP redeemed its remaining Interest in the LLC for a promissory note in the agreed-upon amount of \$100,000 payable on certain conditions. The Bankruptcy Court approved the agreement on September 17, 2015. As a result of the acquisition, the Organization is expected to continue the project of developing affordable apartments, administrative offices, a food pantry, dining room and kitchen on the property (the "Project").

It is expected that the operations of the LLC will be predominantly supported by contributions. As such, the excess of liabilities assumed over assets acquired is immediately written off as a separate charge in the statement of activities.

# Note 10 - Acquisition of 54 Eastern Ave Malden LLC (continued)

The following table summarizes the consideration paid for the LLC and the amounts of the assets acquired and liabilities assumed at the acquisition date.

At September 17, 2015:

Consideration	<del></del>	
Promissory note	\$	100,000
Fair value of the Organization's interest in the LLC before the business combination		11,500
Total	<u>\$</u>	111,500
Recognized amounts of identifiable assets acquired and liabilities assumed	_	
Financial assets	\$	3,042
Building		775,000
Long Term Debt assumed		(775,000)
Total identifiable net assets		3,042
Excess of liabilities assumed over assets acquired		108,458
Total	<u>\$</u>	111,500

#### Note 11 - Notes Payable

The Tri-CAP Note will be paid upon closing of the Project affordable housing financing sources to the extent qualified as costs of the affordable housing portion of the Project. If the Project does not proceed because of the termination or lapse of the Special Permit granted to the Project by the City of Malden (or any successor permit for an affordable housing Project), then, for the 180 day period following such termination or lapse, the LLC shall not make any distributions of cash or return capital proceeds to its members and shall have the option (but not the obligation) to pay the balance then due and owing under the Tri-CAP Note.

At the end of the 180 day period if the Tri-CAP Note is outstanding, to the extent the Tri-CAP Note is not paid from Project financing sources, whether or not the Project is modified or abandoned by the Organization or the LLC as permitted, then the Tri-CAP Note will be paid out of any distributions of excess cash or capital proceeds of the LLC to the members of the LLC, pari passu with the Existing Bread of Life Expenses and any other capital contributions to the LLC. Bread of Life's capital contributions as of the date hereof are \$50,000 (the "Existing Bread of Life Expenses").

In addition, the LLC shall not accept any grant money that reimburses the Existing Bread of Life Expenses unless the Tri-CAP Note is paid in full or otherwise reimbursed on a pari passu basis to the extent of such grant money. The LLC may not make distributions of cash or return capital proceeds to its members or accept restricted grant money that reimburses the Existing Bread of Life Expenses until the Tri-CAP Note is satisfied in full. In addition, the Tri-CAP Note shall be prepayable by the LLC, without penalty, at any time.

The Organization has an interest only note payable to an area bank in monthly installments of \$1,854 at an annual rate of 3.5% that is secured by the land and building and has prinicipal outstanding of \$675,000.

The Organization also has a seller financed note, due August 14, 2018 with a balance of \$75,000 that is secured by the land and building, the monthly installments on the seller financed note is \$313 at an annual rate of 5%.

### Note 12 - Taxes

The Organization evaluates tax positions taken, or expected to be taken, in its tax returns to determine whether tax positions are more-likely-than-not of being sustained by the applicable federal or state authority. The Organization has evaluated the tax positions taken in its previously filed returns and those expected to be taken in 2015 returns and believes they are more-likely-than-not of being sustained if examined by federal or state authorities. The Organizations' 2012 through 2014 tax years remain subject to examination by federal and state authorities.

54 Eastern Ave Malden, LLC was required to file a partnership tax returns in 2013-2015. However, tax returns for those years were not filed and the ramifications is uncertain. If there is a penalty assessed for not filing, it is believed that it will not be material in amount and, therefore, has not been recorded in the financial statements.

# Note 13 - Subsequent Events

The Organization has performed an evaluation of subsequent events through October 27, 2016 which is the date that financial statements for Bread of Life, Inc. was issued.